#### EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	
☐ Perry Blackburn, Chairman	Mark Vega, District Manager
☐ VACANT, Vice Chairman	David Jackson, District Counsel
☐ Lisa Murphy, Assistant Secretary	Tonja Stewart, District Engineer
☐ Heriberto Garcia, Assistant Secretary	
☐ Deborah Lomas, Assistant Secretary	

The regular meeting of the Board of Supervisors of the Easton Park Community Development District is scheduled for **Wednesday**, **November 15**, **2023 at 4:30 p.m.** at the Heritage Isles Golf & Country Club, 10630 Plantation Bay Drive, Tampa Florida. Following is the meeting agenda.

- 1. Call to Order/Roll Call
- 2. Audience Comments
- 3. Staff Reports
  - A. District Engineer
  - **B.** District Counsel
  - C. Landscaper Maintenance Report United Land Services
  - D. Aquatic Maintenance Report SOLitude
  - E. District Manager
- 4. Approval of Consent Agenda
  - A. October 18, 2023 Minutes
  - B. Financial Statements October 2023
  - C. Consideration of Incumbency Certificate
  - D. Acceptance of Resignation Mr. Arnold Sails
- 5. Supervisor Request and Comments
- 6. Adjournment

The next meeting is scheduled for Wednesday, December 20, 2023 at 4:30 p.m.

Any supporting material for the items listed above not included in the agenda package will be provided as soon as they are available, or they will be distributed at the meeting. I look forward to seeing you at the meeting, but in the meantime if you have any questions, please contact me.

Sincerely,

Mark Vega

Mark Vega

District Manager





# Easton Park CDD Waterway Inspection Report

Reason for Inspection: Monthly required

**Inspection Date:** 2023-11-03

#### Prepared for:

Mr. Mark Vega, District Manager Inframark 210 North University Drive, Suite #702 Coral Springs, Florida 33071

#### Prepared by:

Nick Margo, Aquatic Biologist

Wesley Chapel Field Office SOLITUDELAKEMANAGEMENT.COM 888.480.LAKE (5253)

### Easton Park CDD Waterway Inspection Report

Agenda Page #3 2023-11-03

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	Pg
SITE ASSESSMENTS	
PONDS 10, 13, 16	3
PONDS 17, 18, 20	4
PONDS 25, 33, 34	5
PONDS 35	6
Many or more Congressive Synchronia	
MANAGEMENT/COMMENTS SUMMARY	
CITE MAD	

10

#### **Comments:**

Site looks good

The site remains in good condition with no noted algae and no noted nuisance weed growth.



Routine maintenance next visit



Species non-specific





13

#### **Comments:**

Site looks good

The site remains in good condition with no new algae or nuisance weed growth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





16

#### **Comments:**

Site looks good

The site is in improved condition with greatly reduced algae and increased water clarity.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





17

#### **Comments:**

Normal growth observed

The site still contains some brown algae and grass clippings that will most likely require an algicide application for control.

#### **Action Required:**

Routine maintenance next visit



Surface algae





18

#### **Comments:**

Normal growth observed

A dark brown band of algae remains around the perimeter that will require in algicide application for control.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae





20

#### **Comments:**

Normal growth observed

There is reduced algae but still enough to require an algicide reapplication. There was minimal nusiance weed growth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae





#### Site: 25

#### **Comments:**

Normal growth observed

The site contains some hydrilla regrowth that will require an herbicide application for control.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Hydrilla





#### Site: 33

#### **Comments:**

Normal growth observed

The site contains a dark brown band of algae along the perimeter.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae





#### Site: 34

#### **Comments:**

Normal growth observed

The site contains a naiad bloom that will require another treatment for control.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Submersed vegetation





Site: 35

#### **Comments:**

Normal growth observed

The site will require another contact herbicide treatment for the control of submersed hydrilla.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Hydrilla





#### **Management Summary**

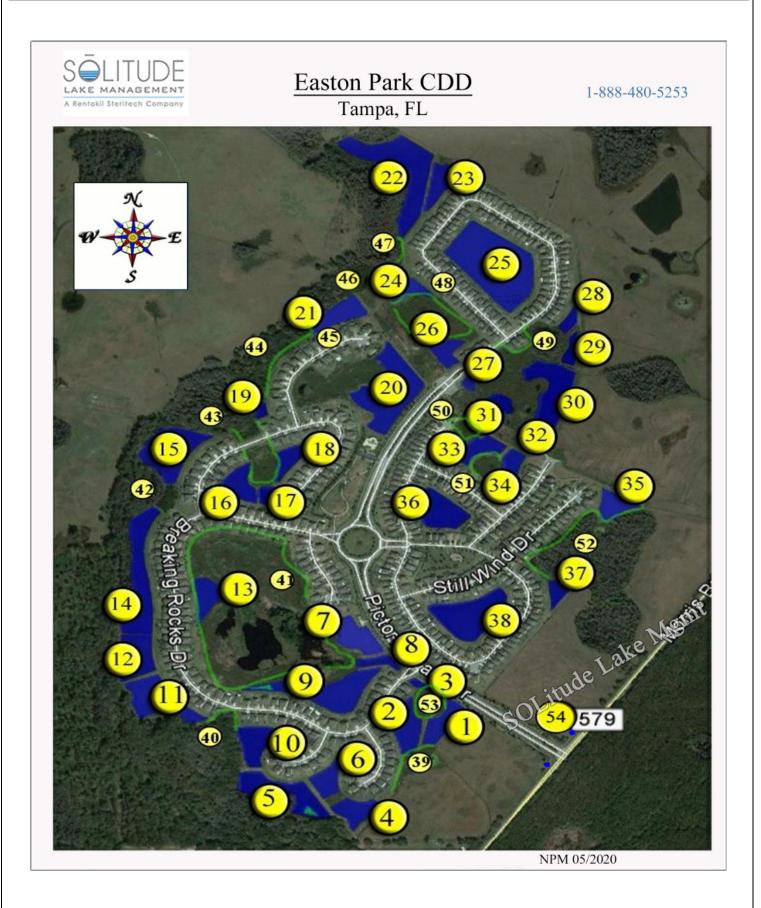
Site 10 & 16 both have greatly reduced amounts of algae. However, we still see algae on 17, 18, 20 & 33. A lot of the sites also still have an abundance of grass clippings in a lot of the coves that I would suspect is a reason for the algae. These sites will require algicide application for control.

We see some submersed weed blooms in a few sites. Site 25 & 35 both contain some hydrilla long the perimeter. Site 34 contains a good amount of Southern Naiad within most of the water column. All three of these sites will require an herbicide application for control.

There were no nuisance, shoreline weed issues noted while on-site. The technician's next visit is the 8th of November. They should be able to address most of the

Thank You For Choosing SOLitude Lake Management.

Site	Comments	Target	Action Required
10	Site looks good	Species non-specific	Routine maintenance next visit
13	Site looks good	Species non-specific	Routine maintenance next visit
16	Site looks good	Species non-specific	Routine maintenance next visit
17	Normal growth observed	Surface algae	Routine maintenance next visit
18	Normal growth observed	Surface algae	Routine maintenance next visit
20	Normal growth observed	Surface algae	Routine maintenance next visit
25	Normal growth observed	Hydrilla	Routine maintenance next visit
33	Normal growth observed	Surface algae	Routine maintenance next visit
34	Normal growth observed	Submersed vegetation	Routine maintenance next visit
35	Normal growth observed	Hydrilla	Routine maintenance next visit



#### MINUTES OF MEETING EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Easton Park Community Development District held a meeting on Wednesday, October 18, 2023 at 4:30 p.m. at the Heritage Isles Golf & Country Club located at 10630 Plantation Bay Drive, Tampa FL 33647.

Present and constituting a quorum were:

Perry Blackburn Chairperson
Arnold Sails Vice Chairperson
Lisa Murphy Assistant Secretary
Heriberto Garcia Assistant Secretary
Deborah Lomas Assistant Secretary

Also present were:

Mark Vega District Manager

Lisa Castoria Inframark District Manager

Cristi Cohran United Land Services

The following is a summary of the minutes and actions taken.

#### FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Vega called the meeting to order and called the roll. A quorum was established.

#### SECOND ORDER OF BUSINESS

**Audience Comments** 

• One present with no comments.

#### THIRD ORDER OF BUSINESS

**`Staff Reports** 

- A. District Engineer
- None.
  - **B.** District Counsel
- None.
  - C. Landscaper Maintenance Report United Land Services
    - i. Fall Flowers Annuals Proposal

Board discussion ensued

On MOTION by Ms. Murphy seconded by Mr. Sails, with all in favor, the United Land Services fall annuals proposal in the amount of \$1,614.50 was approved. 5/0

- Ms. Murphy and Ms. Cohran will work together on the holiday lighting.
  - D. Aquatic Maintenance Report SOLitude
- None
  - E. District Manager
- Mr. Garcia and Ms. Lomas accept payment for meetings.

#### FOURTH ORDER OF BUSINESS

**Consent Agenda** 

- A. September 27, 2023 Minutes
- B. Financial Statements September 2023
- C. Motion to Assign Fund Balance FY 2023
- D. Resolution 2024-1 Budget Amendment

On MOTION by Mr. Sails seconded by Ms. Murphy, with all in favor, the Consent Agenda was approved. 5/0

#### FIFTH ORDER OF BUSINESS

#### **Supervisor Requests and Comments**

• Mr. Sails reported he is resigning from the Board at the end of the meeting.

#### SIXTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Sails seconded by Ms. Murphy, with all in favor, the meeting was adjourned at 5:27 p.m.

Mark Vega, Secretary

### **EASTON PARK**Community Development District

Financial Report

October 31, 2023 (unaudited)

**Prepared By** 



#### **EASTON PARK**

#### **Community Development District**

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## **EASTON PARK**Community Development District

**Financial Statements** 

(Unaudited)

October 31, 2023

#### Balance Sheet October 31, 2023

ACCOUNT DESCRIPTION	G	ENERAL FUND	DEBT ERVICE FUND - RIES 2017	TOTAL
ASSETS		_		
Cash - Checking Account	\$	152,768	\$ -	\$ 152,768
Due From Other Funds		-	3,352	3,352
Investments:				
Money Market Account		80,548	-	80,548
Interest Account		-	33	33
Reserve Fund		-	127,010	127,010
Revenue Fund		-	158,331	158,331
Sinking fund		-	98	98
Prepaid Items		18,750	-	18,750
Utility Deposits - TECO		24,010	-	24,010
TOTAL ASSETS	\$	276,076	\$ 288,824	\$ 564,900
<u>LIABILITIES</u>				
Accounts Payable	\$	90,413	\$ -	\$ 90,413
Accrued Expenses		13,837	-	13,837
Due To Other Funds		3,352	-	3,352
TOTAL LIABILITIES		107,602	-	107,602
FUND BALANCES  Nonspendable:				
Prepaid Items		18,750	_	18,750
Deposits		24,010	_	24,010
Restricted for:				
Debt Service		-	288,824	288,824
Assigned to:				
Operating Reserves		149,227	-	149,227
Reserves - Other		57,000	-	57,000
Unassigned:		(80,513)	-	(80,513)
TOTAL FUND BALANCES	\$	168,474	\$ 288,824	\$ 457,298
TOTAL LIABILITIES & FUND BALANCES	\$	276,076	\$ 288,824	\$ 564,900

DEVENUES	BUDGET	BU	DGET	TO DATE	ANCE (\$) (UNFAV)
REVENUES					
Interest - Investments	\$ 7,461	\$	622	\$ 872	\$ 250
Special Assmnts- Tax Collector	621,781		_	_	-
Special Assmnts- Discounts	(24,871)		-	-	-
TOTAL REVENUES	604,371		622	872	250
EXPENDITURES					
<u>Administration</u>					
P/R-Board of Supervisors	12,000		1,000	-	1,000
ProfServ-Arbitrage Rebate	900		75	-	75
ProfServ-Dissemination Agent	1,100		92	-	92
ProfServ-Engineering	5,000		417	-	417
ProfServ-Legal Services	5,000		417	275	142
ProfServ-Mgmt Consulting	55,801		4,650	4,650	-
ProfServ-Trustee Fees	3,658		-	-	-
Auditing Services	3,600		-	-	-
Website Compliance	1,538		128	384	(256)
Miscellaneous Mailings	1,000		83	28	55
Insurance - General Liability	3,730		3,730	3,730	-
Legal Advertising	1,000		83	-	83
Misc-Assessment Collection Cost	12,436		1,036	-	1,036
Bank Fees	300		25	120	(95)
Annual District Filing Fee	 175		175	 	175
Total Administration	 107,238		11,911	 9,187	2,724
Electric Utility Services					
Electricity - Streetlights	144,000		12,000	12,000	_
Utility - Irrigation	5,000		417	385	32
Utility - Fountains	5,500		458	452	6
Utility - Roundabout Lights	500		42	(55)	97
Street Light Bond	600		-	-	-
Total Electric Utility Services	155,600		12,917	 12,782	 135
Stormwater Control					
Contracts-Aquatic Control	30,120		2,510	3,964	(1,454)
R&M-Stormwater System	1,000		83	-	83
R&M Lake & Pond Bank	2,500		208	-	208
Total Stormwater Control	 33,620		2,801	3,964	(1,163)

ACCOUNT DESCRIPTION	ΑI	NNUAL DOPTED UDGET	AR TO DATE BUDGET	YE	AR TO DATE	RIANCE (\$) /(UNFAV)
Other Physical Environment						
Contracts-Landscape		150,396	12,533		12,533	-
Insurance - Property		2,592	2,592		_	2,592
Insurance - General Liability		4,993	4,993		5,316	(323)
R&M-Irrigation		5,000	417		3,814	(3,397)
Landscape - Annuals		4,950	413		1,615	(1,202)
Landscape - Mulch		18,150	1,513		15,000	(13,487)
Landscape Replacement		20,000	1,667		-	1,667
Rust Prevention		7,140	595		595	=
Entry & Walls Maintenance		2,500	208		15,368	(15,160)
Ornamental Lighting & Maint.		1,000	83		-	83
Holiday Lighting & Decorations		37,500	3,125		18,750	(15,625)
Miscellaneous Expenses		-	_		3,333	(3,333)
Total Other Physical Environment		254,221	28,139		76,324	(48,185)
Security Operations						
Security System Monitoring & Maint.		1,000	83		100	(17)
Internet Services		1,440	 120		120	
Total Security Operations		2,440	203		220	(17)
Contingency						
Miscellaneous Expenses		17,452	1,454		2,960	(1,506)
Total Contingency		17,452	1,454		2,960	(1,506)
Road and Street Facilities						
Sidewalk Pressure Washing		4,800	 400			400
Total Road and Street Facilities		4,800	400			400
Reserves						
Reserve		29,000	 2,417			2,417
Total Reserves		29,000	 2,417		-	2,417
TOTAL EXPENDITURES & RESERVES		604,371	60,242		105,437	(45,195)
Excess (deficiency) of revenues						
Over (under) expenditures		-	 (59,620)		(104,565)	(44,945)
Net change in fund balance	\$		\$ (59,620)	\$	(104,565)	\$ (44,945)
FUND BALANCE, BEGINNING (OCT 1, 2023)		273,039	273,039		273,039	
FUND BALANCE, ENDING	\$	273,039	\$ 213,419	\$	168,474	

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		ADOPTED		ADOPTED		ADOPTED YEAR TO DATE		YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)	
REVENUES												
Interest - Investments	\$	-	\$	-	\$	-	\$	-				
Special Assmnts- Tax Collector		4,653		-		-		-				
Special Assmnts- Discounts		(186)		-		-		-				
TOTAL REVENUES		4,467		-		-		-				
EXPENDITURES												
<u>Administration</u>												
Misc-Assessment Collection Cost		93		8				8				
Total Administration		93		8		-		8				
<u>Field</u>												
R&M-Fountain		4,374		365		-		365				
Total Field		4,374		365		-		365				
TOTAL EXPENDITURES		4,467		373		-		373				
Excess (deficiency) of revenues												
Over (under) expenditures		-		(373)		-		373				
Net change in fund balance	\$		\$	(373)	\$		\$	373				
FUND BALANCE, BEGINNING (OCT 1, 2023)		-		-		-						
FUND BALANCE, ENDING	\$		\$	(373)	\$							

ACCOUNT DESCRIPTION	A	ANNUAL ADOPTED BUDGET	AR TO DATE BUDGET	YEAR TO DATE ACTUAL		ANCE (\$)
REVENUES						
Interest - Investments	\$	11,853	\$ 988	\$	-	\$ (988)
Special Assmnts- Tax Collector		438,990	-		-	-
Special Assmnts- Discounts		(17,560)	-		-	-
TOTAL REVENUES		433,283	988		-	(988)
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost		8,780	732		-	732
Total Administration		8,780	732		-	732
Debt Service						
Principal Debt Retirement		255,000	-		-	_
Interest Expense		158,725	-		-	_
Total Debt Service		413,725	-		-	-
TOTAL EXPENDITURES		422,505	732		-	732
Excess (deficiency) of revenues						
Over (under) expenditures		10,778	256		-	(256)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		10,778	-		-	-
TOTAL FINANCING SOURCES (USES)		10,778	-		-	-
Net change in fund balance	\$	10,778	\$ 256	\$	-	\$ (256)
FUND BALANCE, BEGINNING (OCT 1, 2023)		288,824	288,824		288,824	
FUND BALANCE, ENDING	\$	299,602	\$ 289,080	\$	288,824	

## **EASTON PARK**Community Development District

**Supporting Schedules** 

October 31, 2023

#### **Cash and Investment** October 31, 2023

#### GENERAL FUND

Account Name	Bank Name	Investment Type	Maturity	<u>Yield</u>		<u>Balance</u>	
Checking Account - Operating	Hancock Whitney	Checking account	n/a	0.00%	\$	152,768	
Money Market Account	Valley Bank	MMA	n/a	5.25% Subtotal	\$ <b>\$</b>	80,548 <b>233,316</b>	
Series 2017 Interest Account	Hancock Whitney	Open-Ended Comm. Paper	n/a	5.22%	¢	33	(1)
Series 2017 Reserve Fund	Hancock Whitney	Open-Ended Comm. Paper	n/a	5.23%	\$ \$	127,010	
Series 2017 Revenue Fund	Hancock Whitney	Open-Ended Comm. Paper	n/a	5.23%	\$	158,331	(1)
Series 2017 Sinking Fund	Hancock Whitney	Open-Ended Comm. Paper	n/a	5.23%	\$	98	(1)
				Subtotal	\$	285,472	
				Total	\$	518,788	=

<sup>(1)</sup> Statements for trust account were not available as of 10/31/23 and will be reonciled the following month

#### **Easton Park CDD**

Bank Reconciliation

Bank Account No. 1334 Hancock Whitney Bank GF

 Statement No.
 10-23

 Statement Date
 10/31/2023

153,137.09	Statement Balance	152,768.09	G/L Balance (LCY)
0.00	Outstanding Deposits	152,768.09	G/L Balance
	_	0.00	Positive Adjustments
153,137.09	Subtotal		-
369.00	Outstanding Checks	152,768.09	Subtotal
0.00	Differences	0.00	Negative Adjustments
	_		-
152,768.09	Ending Balance	152,768.09	Ending G/L Balance

Difference 0.00

Posting Date Outstandin	Document Type ng Checks	Document No.	Description	Amount	Cleared Amount	Difference
10/20/2023	Payment	3367	BAY AREA PUMP & WELL SERVICE LLC	369.00	0.00	369.00
Tota	al Outstanding	Checks		369.00		369.00

#### EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

#### Payment Register by Fund For the Period from 10/01/23 to 10/31/23 (Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENE	RAL FU	ND - 001					
CHECK 001		EASTON PARK CDD	092823-1334	TRANSFER VALLEY MM TO HANCOCK CK	Cash with Fiscal Agent	103000 Check Total	\$80,000.00
<b>CHECK</b> 001		EASTON PARK CDD	10/08/23 - 1334	TRANSFER MM TO HANCOCK	Cash with Fiscal Agent	103000 Check Total	\$95,000.00
<b>CHECK</b> 001		EGIS INSURANCE ADVISORS, LLC	490-092723	POLICY RENEWAL 10/1/23-10/1/24	Insurance - General Liability	545002-51301 Check Total	\$9,046.00
<b>CHECK</b> 001		FLORIDA ULS OPERATING, LLC	46373	Job #54336 - Easton Park irrigation repair This is	R&M-Irrigation	546041-53908 Check Total	\$3,689.00 \$3,689.00
<b>CHECK</b> 001		FLORIDA ULS OPERATING, LLC	47512	Job #57926 Faucet Mainline repair	R&M-Irrigation	546041-53908 Check Total	\$1,198.50 \$1,198.50
001 001 001	10/09/23 10/09/23	INFRAMARK, LLC INFRAMARK, LLC INFRAMARK, LLC	101885 101885 101885	SEP 2023 SERVICES SEP 2023 SERVICES SEP 2023 SERVICES	MISCELLANEOUS MAILINGS MISCELLANEOUS MAILINGS MISCELLANEOUS MAILINGS	541030-51301 541030-51301 541030-51301 Check Total	\$6.30 \$22.68 \$15.00 \$43.98
<b>CHECK</b> 001		INNERSYNC, LTD	21681	Quarterly service 10/23 - 12/23 WEBSITE/COMPLIANCE	Website Hosting/Email services	534369-51301 Check Total	\$384.38 \$384.38
001 001	10/09/23	SOLITUDE LAKE MANAGEMENT LLC SOLITUDE LAKE MANAGEMENT LLC	PSI018335 PSI013962	OCT 2023 SOLITUDE FOUNTAIN MAINT. OCTOBER 2023 SOLITUDE FOUNTAIN MAINT.	OCTOBER 2023 SOLITUDE FOUNTAIN MAINT. OCTOBER QTRLY BILLING 10/01/2023 - 12/31/2023Easto	534067-53805 534023-53805 <b>Check Total</b>	\$3,791.00 \$173.00 \$3,964.00
<b>CHECK</b> 001		ILLUMINATIONS HOLIDAY LIGHTING LLC	56923	2023 Christmas Lighting and Decoration Invoice for	Holiday Lighting & Decorations	549940-53908 Check Total	\$18,750.00 \$18,750.00
<b>CHECK</b> 001		BAY AREA PUMP & WELL SERVICE LLC	5425	10/09/23 Well pump 2 - SERVICE CALL 3/4" HOSE BIB	Fountain Maintenance	546472-53805 Check Total	\$369.00 \$369.00
<b>CHECK</b> 001	<b># 3368</b> 10/20/23	FED EX	8-269-45145	FEDEX CHARGES 9/22/23	Miscellaneous Mailings	541030-51301 Check Total	\$28.29 \$28.29
<b>CHECK</b> 001		FLORIDA ULS OPERATING, LLC	48656	Job #58774 - Repairs Continued - This is to replac	R&M-Irrigation	546041-53908 Check Total	\$1,693.21 \$1,693.21

#### EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

#### Payment Register by Fund For the Period from 10/01/23 to 10/31/23 (Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>CHECK</b> 001	# DD363 10/11/23	ARNOLD SAILS	092723 ACH	BOARD MEETING - 9/27/23	P/R-Board of Supervisors	511001-51101 Check Total	\$200.00 \$200.00
<b>CHECK</b> 001	# DD364 10/11/23	LISA LANDIS MURPHY	092723 ACH	BOARD MEETING - 9/27/23	P/R-Board of Supervisors	511001-51101 Check Total	\$200.00 \$200.00
<b>CHECK</b> 001	# DD365 10/11/23	PERRY BLACKBURN	092723 ACH	BOARD MEETING - 9/27/23	P/R-Board of Supervisors	511001-51101 Check Total	\$200.00 \$200.00
001 001 001 001 001 001	10/20/23 10/20/23	TECO ACH	100523 ACH 100523 ACH 100523 ACH 100523 ACH 100523 ACH	SRVC PERIOD 8/9-9/8/23 SRVC PERIOD 8/9-9/8/23 SRVC PERIOD 8/9-9/8/23 SRVC PERIOD 8/9-9/8/23 SRVC PERIOD 8/9-9/8/23	Utility - Irrigation Electricity - Streetlights Utility - Fountains Utility - Roundabout Lights Utility - Fountains	543014-53100 543013-53100 543085-53100 543090-53100 543085-53100 <i>Check Total</i>	\$384.30 \$12,725.99 \$453.17 \$25.73 (\$241.30) \$13,347.89 \$228,114.25

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### **Easton Park Community Development District**

NAME:	SIGNATURE:	PHONE NUMBER:
Perry Blackburn		
Lisa Murphy		
Deborah Lomas		
Heriberto Garcia		
These directions shall remain in	effect until changed, amended, or cancel	lled by us in writing.
	DATE: 11/15/2023	_
Chairman		
Chairman	DATE: 11/15/2023	
	DATE: 11/15/2023	_
	is the District Manager, and the following, receive statements, and be provided v	
Secretary  We further certify that Inframa authorized to confirm requisition	is the District Manager, and the following, receive statements, and be provided v	
Secretary We further certify that Inframa authorized to confirm requisition information requested on behal	is the District Manager, and the following, receive statements, and be provided wo of the District:	vith any other